

DeKalb County



DeKalb Peachtree Airport

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212 Administration Building  
2000 Airport Road, Atlanta, Georgia 30341

February 23, 2026

## Memorandum

We are writing to inform you that DeKalb Peachtree Airport (“KPDK”) will be implementing a landing fee program for general aviation (GA) aircraft, effective April 1, 2026. This initiative is an important step in ensuring the continued maintenance, development, and financial sustainability of the airport, in alignment with FAA Grant Assurance requirements.

The program is designed to apply to transient (**non-based**) aircraft. Below is an outline of the landing fee program including exemptions.

### LANDING FEE STRUCTURE

Type of Aircraft	Fee
All Non-signatory* Aircraft 9,001-20,000 lbs. MTOW	\$4.00 per 1,000 lbs. MTOW (rounded to nearest 1,000 lbs.)
All Non-signatory* Aircraft 20,001 lbs. and above MTOW	\$6.00 per 1,000 lbs. MTOW (rounded to nearest 1,000 lbs.)

*\*Non-signatory defined as Aircraft Operators that have not entered into an agreement with the airport that defines their user fees.*

#### EXEMPT AIRCRAFT

- Aircraft owned by either the US Federal Government or a State Government
- Aircraft engaged in non-profit airlift services and non-profit firefighting services
- Aircraft engaged in for-profit air ambulance services
- Aircraft that have an agreement in good standing with the airport or FBO(s) for ongoing parking or hangar space.

To help us properly exempt based tenants, **we kindly request your assistance in providing an up-to-date list of aircraft based at your facility** no later than **March 6, 2026**. This should include operator names and tail numbers. “Based” is defined as operators with a lease at DeKalb-Peachtree Airport, not operators that have agreements with the FBO nationwide.

All billing and collection services will be handled by PLANEPASS® by Vector Airport Systems, a trusted third-party provider. Although FBO(s) will not be involved in the billing or collection process, attached is a FAQ document provided by PLANEPASS® that you may reference alongside operators.

If possible, **we ask that you add this note to your receipts:**

*“Landing fees are invoiced monthly via PLANEPASS® and are separate from FBO fees”*

We appreciate your continued partnership and support as we implement this important program. If you have any questions or would like to discuss this further, please don’t hesitate to contact us.

*Hunter Hines*

Hunter Hines, Airport Director



# FAQs for FBOs

Operators are encouraged to reach out directly with questions or concerns to [billing@vector-us.com](mailto:billing@vector-us.com) or call **888-588-0028** 8am – 7pm EST.

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## **Why is the airport implementing a landing fee?**

The FAA mandates that the airport be as financially self-sustaining as possible. The cost of the airport must be shared by all users, both based and transient. While rents and leases are a revenue source derived from based operators, a landing fee is a fair method for collecting revenue for the airport from transient users. By leveraging additional revenue from landing fees, the airport can reduce reliance on AIP grants, fund special projects and improvements, and help close airport operational budget gaps. Airport fees are separate from FBO fees.

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## **Can the FBO waive the landing fee based on fuel sales, or other services?**

No. The landing fee is an airport-imposed fee and is nonwaivable. All FBO charges are separate and unrelated to the airport landing fee.

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## **How will operators learn about the new landing fee?**

- AOPA websites, AirNav, Foreflight, and the FAA AFD Chart Supplement will be updated to show that landing fees are applicable at the airport.
- Landing fee information will be posted on the airport's website.
- The Airport will ask FBOs to place notices in pilot lounges letting operators know of the new landing fee, and that the fee is not collected by the FBO or related to FBO operations.
- PLANE PASS will work with the airport to notify the top transient operators of the airport landing fee via letter/email in advance.
- PLANE PASS will follow up with same letter/email prior to first month of invoicing.

*To submit additional ideas for notifying operators of new landing fees, please contact [billing@vector-us.com](mailto:billing@vector-us.com) or call **888-588-0028** 8am – 7pm EST.*

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## **How will PLANE PASS know who is based at the airport?**

The list of based aircraft is provided and updated by the airport. As the FBO, you may be asked to supply or confirm based tenant information. All operator questions regarding "based" status should be directed to the airport.

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## **How will PLANE PASS® know who is non-profit airlift or non-profit firefighting?**

PLANE PASS® maintains an extensive database of operator information and has relationships with these companies. However, if an operator believes they qualify for a nonprofit exemption from landing fees, they may contact [billing@vector-us.com](mailto:billing@vector-us.com) or call **888-588-0028** 8am – 7pm EST.

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### **Does PLANEPASS® charge for low approaches or missed landings?**

No. If the aircraft does not touch the ground, no landing fee is billed. PLANEPASS uses advanced logic to distinguish between:

- Full-stop landings
- Touch-and-go operations
- Low approaches or missed approaches

Only full-stop landings are billed, unless the airport has a specific policy for other operation types.

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### **How often are landing fees invoiced?**

Invoices are sent monthly, typically by the 5th of the following month.

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### **Can operators pay multiple invoices at once?**

Yes. A benefit of the PLANEPASS program is the ability for operators to pay all their monthly fees at once, even when incurred at multiple airports.

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### **Can operators opt-in to paperless billing?**

Yes. Many operators opt for paperless billing, in fact the majority of PLANEPASS invoices are sent electronically.

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### **What happens if operators don't pay?**

PLANEPASS has a 99.6% collection success rate, but the airport is made aware of outstanding balances and can apply other enforcement measures.

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### **How are disputes handled?**

Operators are encouraged to reach out directly with questions or concerns to [billing@vector-us.com](mailto:billing@vector-us.com) or call **888-588-0028** 8am – 7pm EST.

If a pilot or operator disputes a charge:

1. Vector verifies the current registered owner/operator.
  2. Vector systems team reviews raw flight data from multiple sources.
  3. If needed, Vector provide links to public tracking sources (e.g., FlightAware, ADSBx) to show the flight track.
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### **How are billing errors and refunds handled?**

Billing errors are rare. If a billing error is confirmed:

- The charge is reversed immediately.
  - If payment was made, a refund is issued, and the operator is notified upon completion.
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### **How do operators pay?**

Operators can pay their invoices by **Check**, **Wire transfer**, or **Credit card** via the online portal at <https://payment.planepass.com/>. Payment options are listed on the bottom of every invoice.